

**CITY OF NORWALK PARK & RECREATION**  
100 Republic Street Norwalk, Ohio 44857 (419) 663-6775

**RENTAL AGREEMENT – PARK EVENT/RACE**

Name and/or Name of Organization: \_\_\_\_\_

Non-profit: \_\_Yes \_\_No

Event/Program: \_\_\_\_\_

Date(s) of event: \_\_\_\_\_ Time: \_\_\_\_\_ - \_\_\_\_\_ (Include set-up/teardown)

Event Details: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Work/Home \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_

Number of people expected to attend: \_\_\_\_\_

**FEES (check those applicable)**

**Clubhouse**      **Include Shelter #2** \_\_\_\_\_  
\$175. daily      \$75. Non-profit

**Shelter Houses**      Circle  
\$45. daily      **Shelter #1**      **Shelter #2**  
\$35. Non-profit      **Shelter K**      **Shelter #3**  
                                 **Jaycee Park**      **Shelter #4**

**Sofios Park**  
 **Lions Park**  
 **Stoutenburg Park**  
 **McGuan Park**

**Ballfield**      Circle  
                         **Baines**      **McGuan**

\$175 field/day    1 2 3                                    1 2

+25 per hour for ball field lights per field

**OR \$50 per field per game for individual games.**

R# \_\_\_\_\_ Date \_\_\_\_\_

**REQUIRED on file at least 1 week prior to event:**

Copy of liability insurance for the event.  
-Listing City of Norwalk/Park & Rec additionally insured to \$100,000.

Food Permits (*if applicable/selling food*)

Event Flier

Softball Tournaments Only:

Teams & Officials must be Sanctioned

Draw Date & Time \_\_\_\_\_

Races/Walks:

Map of course

**RELEASE & HOLD HARMLESS AGREEMENT**

I agree to comply with all Ohio Health Department Operating Requirements and Park & Rec rules and policies at all times while using the Park & Rec facilities. I further agree to leave the reserved facility and any adjacent areas to the facility in clean and undamaged condition and to vacate the premise at the agreed-upon time. If it determined by Park & Rec that these conditions we not met, I will maintain the responsibility to reimburse the City of Norwalk the cost of cleaning, maintenance, replacement/repair and over-time.

I further agree that I will hold the City of Norwalk harmless from any claims that might arise out of the operations and use of said building/grounds. The renter further agrees to indemnify the City of Norwalk from any claims, causes of action, or costs that might be incurred by the City of Norwalk in defending any claims or causes(s) of action arising our of the renters use of said facility. The City of Norwalk shall have the right to enter upon the leased premises at all reasonable hours for purpose of inspecting.

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
Date